

## 2015 Glenwood City Area Chamber of Commerce Meeting Minutes

**January 15<sup>th</sup>, 2015**

The meeting was held at the Thrivent Financial office. Present: Jessica Rudiger, Roger Ray, Shawn & Paula DeWitt, Lane Berenschot, Melissa Rott, Doug Doornink, Nerissa Krosnoski and Joan Bartz

The meeting was called to order by President, Shawn DeWitt. MSC (Lane B, Paula D) to accept the minutes. There was no Treasurer's report. Nerissa gave her Coordinator Report. She showed us the Facebook page updates and the website updates. Thanks to Melissa Rott for her help with this. She shared pricing on the window clings. MSC (Joan B, Paula D) to order 75 - 5 x 5 inch window clings with the 2015 date for \$135. MSC (Paula D, Dave P) to accept Nerissa's report.

In old business, we discussed the holiday lights. Doug Doornink reported that this is his fifth holiday season with the city and there has been an ongoing lack of communication regarding holiday decorations. We appreciate our partnership with the city and it was good to have Doug at the meeting to help clear the air on this. The past few years, NextGen has donated their lift truck and an employee to help with putting up and taking down, but this will not be the case going forward as they do not have the manpower to give us that much time. They will however make their truck available for the city to use - making it easier for Doug to coordinate a time with the Chamber to find volunteer help from the businesses. The city crew will put up and take down the trees and banners and begin wrapping the poles, while the Chamber will be responsible to get the trees placed at the poles and ready to go and help with the wrapping of the poles. With this cooperation, we should be able to get this done in a half day. All were in agreement that the decorations looked their best this year and we want to continue with the wrapping of the poles. Thanks to Doug and the city crew, Pat Murtha and all the businesses that helped make our city look beautiful.

The next item of business was officer nominations. MSC (Roger R, Jessica R) to cast a unanimous ballot for Shawn DeWitt - President; Joan Bartz - Vice President; Jessica Rudiger - Secretary; Scott Heinbuch - Treasurer and Kathy Giles - Past President.

In New Business, Jessica presented the updates to the bylaws. After giving a summary of the major changes, it was decided to have a committee look at this and have them ready to be approved at the February meeting. Jessica, Joan, Shawn and Nerissa will work on this. The Progressive Dinner is Saturday, February 14th. We discussed 2015 dues. MSC (Joan B, Paula D) to have business dues to remain at \$100 with individuals and civic organizations at the \$25 rate. No action was taken on having a discounted rate for new business memberships.

Nerissa gave some business updates. Jim Laskin has closed the doors on The Café as of January 10th. He is hoping to have new owners opening a similar business within a few months. Chris and Tanya O'Brien will be opening their new business, Lice Clinics of America, in early February. Logghe's are back in business only three days after the first at Misty Meadows Wood

Products. Glenhaven has raised \$450,000 toward their goal of \$700,000 for their building project. They are anticipating moving residents into the building in early April.

The next meeting will be February 19th at noon at Kuehl's Bar & Grill. It will be the annual meeting.

MSC (Jessica R, Roger R) to adjourn.

---

### Thursday, February 19, 2015

**MEMBERS PRESENT:** Shawn DeWitt, Joan Bartz, Jessica Rudiger, Kelly Wyss, Lane Berenschot, Vicki Larson, Melissa Rott, Dave Prissel, Nancy Stack, Chris and Tanya O'Brien  
**STAFF PRESENT:** Nerissa Krosnoski

1. **Call To Order:** President Shawn DeWitt called the meeting to order at 12:10 p.m.
2. **Action on the Minutes** of Jan. 15, 2015, Chamber Meeting. President Shawn DeWitt approved the minutes by unanimous consent.
3. **Action on the Agenda** of Feb. 19, 2015. President Shawn DeWitt reviewed agenda. Dave Prissel motioned to approve the Feb. 19, 2015 agenda; Nancy Stack seconded. Motion carried.
3. **Treasurers Report** No treasurer report. Nerissa Krosnoski, Chamber Coordinator, presented a financial overview of the Progressive Dinner held on February 14, 2015. We had 62 participants. Discussion on issuing checks to vendors for the event.
4. **Coordinator Report**
  - a. **Newsletter**

Nerissa Krosnoski reported on the recently released newsletter and shared that she will be completing a newsletter quarterly. Dave Prissel recommended that the newsletter electronically as well. Nerissa placed on our website.
  - b. **Window Clings**

Nerissa handed out the new window clings created for all members in 2015. Joan Bartz shared that we currently have 22 memberships in 2015.
5. **Old Business**
  - a. **By Laws**

Jessica Rudiger and Shawn Dewitt gave an overview of By Law changes for members present. They explained the new structure of Executive Committee, term of officers, and Advisory membership. Final revisions have been made and the Board needs to consider whether to have Executive Board bonded and general insurance coverage for Chamber

events. Jessica will be contacting the city on what current coverage they have as well for events. Joan Bartz also asked if we should have two signatures on checks created from the Chamber organization. Joan was going to check with other local Chambers on how they manage this as well. The members discussed putting a process in place and in the By Laws that states the Treasurer create all checks and President signature be required prior to issuing. By Law approval will be tabled until more information has been gathered on insurance recommendations.

**b. Progressive Dinner**

Joan Bartz and Nerissa Krosnoski reported that the dinner was well attended with a total of 62 participants. It was discussed that next year we may ask people to register and pay in advance and possibly offer a early registration discount.

**c. Nomination/New Officers**

Shawn DeWitt explained that due to officer vacancies, at the last January meeting it was discussed that he would take the President position, Joan Bartz Vice President, Scott Heinbuch would remain in his current position at Treasurer, and Jessica Rudiger would fill the Secretary position for the remainder of the year. New officers for the Treasurer and Secretary positions would be elected at the annual meeting and this is based on changes to the By Laws discuss previously.

**d. Chamber Coordinator Staff Position** - Shawn DeWitt and Joan Bartz shared with the members that the staff position (Nerissa Krosnoski) was part-time, limited term for up to 6 months. This term is nearing the end and they wanted discussion on continuing employment. Nancy Stack reviewed the 2014 financial statement that shared the Chamber net approximately \$1,558.00 year end. It is anticipated that we will be gaining more membership based on recruitment efforts and the members discussed the benefits of current marketing projects.

**6. New Business**

**a. Rustic Lore**

Nancy Stack reported that the theme for 2015 is “The 57 Hills Are Alive With The Sound Of Music.” The event is September 11-13<sup>th</sup> and the Grand Marshals selected were Jack and Marion Schmidt. Dave Prissel recommended that we ask if businesses may be interested in sponsoring the band since it is one of the larger expenses.

**b. Post Prom Committee Request**

Joan Bartz shared that the Post Prom Committee sent a letter to the Chamber on donating to the event. The members discussed providing money to support this event.

Nancy Stack made a motion to give \$50 to the Post Prom event; Lane Berenschot seconded. Motion carried.

**c. Other Business**

1. Joan Bartz mentioned that we have been asked to contribute \$250 towards bike maps supporting Terror On The Glen event in the fall. After membership

discussion, it was decided to not contribute money toward bike maps.

2. Joan asked if membership would be interested in contributing to a memorial fund for the Lance and Angie Albrightson family (member of the Chamber).

Joan Bartz made a motion to give \$50 to the Albrightson family; Vicki Larson seconded. Motion carried.

3. Dave Prissel handed out flyers on a Glenhaven fundraiser “Helping Build Our Future One Brick At A Time.”
4. Nerissa Krosnoski shared with members her new Chamber email address and contact information.

Shawn DeWitt moved to adjourn the meeting at by unanimous consent.

Respectfully Submitted by  
Jessica Rudiger, Recording Secretary

---