

Mayor Larson called the meeting to order at 7:00 p.m. Pledge of Allegiance was recited and roll showed Councilpersons DeGross, Lee, Peterson, Sandow and Unruh were present, with Ketola being absent. Also present were DCT Swenby, Chief Darwin, Attorney Lindquist, Library Director Karlson, Lynn McIntyre, Sara Hinz, Anna Mewis, Betsy Schug, Wendy Werner, Julie Lee, Greg Holden, Carlton DeWitt, and Shawn Dewitt.

DeGross moved and Peterson seconded a motion to approve the agenda. Voice vote carried.

Unruh moved and Lee seconded a motion to approve the minutes of the December 12, 2021 Regular Council meeting. Voice vote carried.

Lee moved and Unruh seconded a motion to approve disbursements. Roll call vote carried with all councilpersons voting yes, Councilperson Ketola absent.

In Public Comments Carlton asked if there was any truth to ambulance gossip. He heard the ambulance service was going to be taken over by Baldwin on July 1st, 2022. John stated that conversations have happened with both Baldwin and Boyceville but at this time nothing is decided. Julie Lee stated Glenwood has never gone without coverage.

There was no summer rec report.

In the Library report, Director Karlson informed the council that in the six months she has been here there has been 46 programs with over 1,000 participates. Upcoming Library events will include a summer reading program, a Masquerade ball, a birthday party for Dr. Suess as well as a May Tea. They will also be hosting a Grand Open for the library in April. Working on some CPR courses and safety training with Officer McGrane. Councilperson Unruh thanked Rochelle for all the work she did in moving the library to the new location and being back up and running within a week.

There was no Public Works report.

A written Police report was submitted. Chief Darwin wanted the council to know how much they appreciate the new building. His department is still waiting on some installs of TVs, cameras etc. Officer McGrane is working on some grants to add AEDs to the squad cars. Would like to work with EMS to be sure what is purchased would be compatible with their equipment. Officer Malean made a traffic stop resulting in finding 129 grams of meth along with cocaine, marijuana, pills and other drug paraphernalia.

There was no Clerk-Treasurer's report.

Mayor's report: Carlton had an editorial in the paper regarding the use of laptops or Chrome books for all councilpersons to use along with a dedicated email. This would make sharing of information easier and keep it off personal emails/computers. John has Shari looking into this and working with Sunnylink on it. John suggests this be discussed further after some preliminary information is obtained.

In Old Business, there was no discussion on the municipal building.

In New Business, a Citizen hearing for CDBG update was held. Lynn McIntyre updated on the progress of the building. The building is about 97% complete. It must be complete by 10/31/2022 for the grant. Looking for construction to be completed by March of 2022. Project must be completely closed by December of 2022. The city has been reimbursed \$473,189 so far and will be getting another \$443,989 within the next week or so of the

one-million-dollar grant received. Everything is going smoothly as far as the grant process goes. The city will be eligible again in 2022 for a new grant. Streets, or water/sewer system improvements are possibilities.

The fire department received a \$10,000 donation from the Johnston family and would like to purchase a battery-operated Jaws of Life. The company they would order it from will honor last year's pricing if it is ordered soon. The cost is \$11,600, the difference would be covered with monies from the fire department's 2% fire dues. Motion made by Unruh to purchase the Jaws of Life, seconded by Lee. Roll call vote carried with Ketola absent.

The ambulance service also received a donation from the Johnston family in the amount of \$25,000 to purchase equipment and would like to purchase a second LUCAS machine at a cost of \$17,845. Julie emailed information out to the council prior to the meeting. Sandow made a motion to purchase the LUCAS machine with Peterson seconding the motion. Roll call vote carried with Ketola absent.

Sarah Hinz, Architect for Cedar Corp suggests holding off on the next pay request from Derrick for a few weeks until some of the issues can be worked out. Derrick is aware we are unhappy/disappointed with certain aspects of the building. Sara has a detailed punch list to discuss with Derrick. Anna Mewis questioned the gutters and run off freezing on the sidewalk and the fact that she feels the bathroom floors are too slippery. Sara informed Anna that the gutter was going to be addressed in the spring and floor did pass inspection and slip testing. Unruh motioned to hold off on paying the next pay request with DeGross seconding the motion. Roll call vote showed all councilpersons voting yes with Ketola absent.

Discussion was held regarding the eight parcels owned by city that they would like to put up for sale. This does not include the library but it was decided that it should also be added. It was decided that advertising would be done for two months and bids would be taken. Talked about possible MLS listings for the bigger parcels and the library. Would like to have reserves set up. Councilperson Unruh asked if bids could be rejected if none were acceptable. Attorney Lindquist said they could be rejected if not satisfactory. It was decided that CT Rosenow and Councilperson Ketola would work on this. Unruh motioned to advertise the parcels and library for bids for two months with Peterson seconded the motion. Voice vote carried with Ketola absent.

Mayor Larson and Police Chief Darwin have opposing views when it comes to security and key control of the new building. Chief Darwin states his department needs to be locked down with access given to only those he deems have an essential need. Bob sent information to the council to support his stance on the issue. He feels that if something is not done immediately the PD will be audited and lose access to the systems they use for being non-compliant. John doesn't feel that access needs to be this limited. Council members along with fire and ambulance personnel questioned the chance of medical emergency or trouble with an individual they may have detained and no one being able to gain access to the department to help, or other scenarios that could arise. After much discussion Chief Darwin still requested immediate rekeying of the department and his having full discretion on who qualifies for access. Those granted access would need to be fingerprinted, have a background check and have Security Awareness Training yearly. John suggests sleeping on it, getting more information and answers to some of the questions that were posed to the chief. They would like to get a list of the employees that currently have master keys. The council will hold a Special Meeting on Monday January 24, 2022 at 6:30 p.m. for further discussion regarding a Master Key Policy for the new municipal building and action regarding CJIS security compliance for the Police Department.

The library is planning a Masquerade Ball for February 19, 2022 and would like a picnic license for that. It will be added to the agenda for the Special Meeting on January 24, 2022. They would like to have a key policy developed for the building and are questioning the janitorial duties for the new building. The high school has

contacted Librarian Karlson wondering if they could use the old library building for their ACT testing. They would bring their own tables and chairs etc. Council agreed to the them using the space.

DeGross moved and Peterson seconded a motion to adjourn. Voice vote carried.

Respectfully submitted,
Brandee Swenby
Deputy Clerk Treasure